

**MINUTES**

**SCHOOL COMMITTEE MEETING**

**Location: 5 West Street, School Committee Room**

**June 21, 2023 6:00 p.m.**

**In Attendance:**

**Absent**

**Zoom**

Jessie Harrington

Alan Keller

Meghan McCrillis

Samantha Raphael

Brooke Wrenn

Stef Parker

Beth Chamberland, Superintendent

Cecelia Wirzbicki

Jennifer Stanick, Pakachoag Principal

Karen Ballway - AEA Vice President

Katie Luby - AEA President

**CALL TO ORDER:**

Jessie Harrington called the meeting to order at 6:00p.m.

Meghan McCrillis read out loud the Auburn Public School Vision & Commitment.

**CITIZENS' COMMENTS:** None

**SPECIAL RECOGNITIONS:** None

**Minutes:** 5/17/23 and 6/7/23, Executive Session Minutes 3/1/23, 3/15/23, 4/5/23, 4/26/23

Jessie Harrington entertained a motion to accept the minutes from 5/17/23, 6/7/23 and executive session minutes from 3/1/23, 3/15/23, 4/5/23 and 4/26/23.

Brooke Wrenn made a motion to accept the minutes from 5/17/23, 6/7/23 and executive session minutes from 3/1/23, 3/15/23, 4/5/23 and 4/26/23. Meghan McCrillis seconded the motion, it was unanimously approved.

### **SUPERINTENDENT'S REPORT:**

**Spotlight on Students:** None

**STUDENT REPRESENTATIVES REPORT:** None

### **Unfinished Business:**

#### **Policy Updates**

**Policy AC - Non-Discrimination Policy Including Harassment and Retaliation**

**Policy ADDA - Background Checks**

**Policy AE - Commitment to Accomplishment**

**Policy BDFA-E - School Improvement Plan**

**Policy BDF - Advisory Committees to the School Committee**

**Policy BEDB - E**

**Policy BEDB**

**Policy BDC**

**Policy BJ**

Jessie Harrington entertained a motion to accept the updates made to Policy AC, ADDA, AE, BDFA-E, BDF, BEDB-E, BEDB, BDC & BJ.

Brooke Wrenn made a motion to accept the updates made to Policy AC, ADDA, AE, BDFA-E, BDF, BEDB-E, BEDB, BDC & BJ. Meghan McCrillis seconded the motion, it was unanimously approved.

### **New Business**

#### **Assabet Valley Collaborative Fourth Quarter Report**

Dr. Chamberland: In the packet you will find the Fourth Quarter Report from Assabet Valley Collaborative for your review.

### **Out of State Field Trip Approval**

Dr. Chamberland: The Class of 2024 is requesting approval to travel to Brownstone Park in Portland CT for their Community Building Field Trip on Friday, September 8, 2023. This trip has been approved by the committee for several years.

Jessie Harrington entertained the motion to approve the out of state field trip to *Brownstone Park in Portland CT, Friday, September 8, 2023.*

Meghan McCrillis made a motion to approve the out-of-state field trip to *Brownstone Park in Portland CT, Friday, September 8, 2023.* Brooke Wrenn seconded the motion, it was unanimously approved.

### **TEACHING AND LEARNING REPORT:**

Dr. Chamberland: On May 12, our final professional development day of our calendar, we offered two important learning opportunities.

The first was focused on preparing K-5 teachers for the new Wonders 2023 textbook series. As you may recall, we have spent considerable time this year as a curriculum team examining an upgrade to our ELA program from the one currently used, Wonders 2017. Beginning in January, we had two teachers at each grade level trial a unit from the Wonders 2023 program. The feedback from these teachers was unanimous that Wonders 2023 offered significant improvements and revisions to an already strong program. We made the decision to purchase Wonders 2023 and will be using that with all K-5 students beginning in the fall.

Our grades 6-12 educators gathered at the Middle School for a session led by Minh Nguyen from Massachusetts Safe Schools. Minh spoke with the staff from both schools on ways that we all can create safe schools that are welcoming to all students. They learned LGBTQ terms and definitions, heard from LGBTQ students and their families and discussed policies and best practices.

Dr Chamberland also mentioned Bryn Mawr school will be closed for 2 weeks to install new electrical service and repair the parking lot.

Pakachaog, in collaboration with the town, will pave a new driveway to help with traffic.

## **BUSINESS/FINANCIAL REPORT:**

### **Year to Date Budget Report**

Mrs. Wirzbicki provided a year to date budget report dated June 16, 2023 for review.

### **Omnibus Budget Transfers**

Mrs. Wirzbicki provided Omnibus Transfer #1 for information as agreed. She will have any further Omnibus Transfers required to be made in closing out the FY2023 school year, for review at the next scheduled school committee meeting.

Jessie Harrington thanked Mrs. Wirzbicki for her hard work all year and the summer work to come.

### **Executive Session:**

Sighting no executive session needed, at 6:13pm Jessie Harrington entertained the motion to adjourn for the evening.

Meghan McCrillis made the motion to adjourn for the evening. Brooke Wrenn seconded the motion, it was unanimously approved.

Meeting adjourned at 6:13pm.

### **Roll Call Vote**

### ***Adjournment***

Respectfully submitted,

Mandy Williams

Recording Secretary

### **Referenced Documents:**

Minutes: 5/17/23 & 6/7/23

Executive Minutes: 3/1/23, 3/15/23, 4/5/23, 4/26/23

Policy AC - Non-Discrimination Policy Including Harassment and Retaliation

Policy ADDA - Background Checks

Policy AE - Commitment to Accomplishment

Policy BDFA-E - School Improvement Plan

Policy BDF - Advisory Committees to the School Committee

Policy BEDB-E

Policy BEDB

Policy BDC

Policy BJ

Assabet Valley Fourth Quarter Report

Out of State Field Trip Request to Brownstone Park in Portland CT

Year to Date Budget Report Dated June 16, 2023

Omnibus Budget Transfers

**Approved 8-23-23**